



HARRIS-STOWE STATE UNIVERSITY

POSITION VACANCY NOTICE

Educational Advisor

Harris-Stowe State University is seeking a self-motivated, organized, and innovative educator to serve as an Educational Advisor in the Educational Talent Search program in the Jennings School District. This position will require working with students at the targeted middle and high schools. Minimum position requirements:

- Bachelor's degree
- Reliable transportation
- Computer knowledge
- Innovative ideas working with low income, first generation college students
- Familiarity with adding technology into presentations
- Coordination of field experiences
- Willing to work with parents, as well as school faculty
- Superior oral and communication skills
- Willing to attend out-of-town training sessions

Salary commensurate with experience. Excellent benefits package.

Applicants should submit a cover letter summarizing their qualifications and experiences, resume, unofficial transcripts, university employment application, and a list of three professional references to:

Harris-Stowe State University
Office of Human Resources
3026 Laclede Avenue
St. Louis, MO 63103
Fax: (314) 340-3395

Applications may be downloaded from our web site www.hssu.edu

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER